



**DEPARTMENT OF SURGERY  
SECTION OF PATHOLOGY RULES AND REGULATIONS**

**1.0 PURPOSE**

The Section of Pathology of the Banner Del E. Webb Medical Center will as its primary purpose furnish diagnostic and consultation services in the fields of surgical pathology, cytologic pathology, autopsy pathology, clinical pathology and transfusion medicine to the members of the Medical Staff and their patients. Subject to availability of personnel and equipment and at the determination of the Medical Director, the Section will also furnish outpatient laboratory services and teaching for Medical Staff, nursing service and technical personnel.

**2.0 MEMBERSHIP**

Membership in the Section of Pathology shall be in accordance with the membership article of the Bylaws and the Rules and Regulations Policy Manual of Banner Del E. Webb Medical Center Medical and Affiliate Staff.

**3.0 APPOINTMENTS AND PRIVILEGES**

3.1 New members requesting appointment to the Medical Staff and new privileges in the Section of Pathology shall have 25 consecutive surgical pathology, ten (10) consecutive cytology and five (5) consecutive bone marrow cases reviewed by another credentialed member of the Section.

3.2 Additional observed cases may be required to establish the extent of privileges to be granted and also if deemed necessary on reapplication when records indicate a low level of clinical activity on the part of a particular physician. Such additional observation is in the interest of patient safety, is neither punitive nor disciplinary, does not restrict practice and, therefore, is not reviewable and not reportable to the physician's respective licensing Board.

3.3 All applicants to the Pathology Section must be board certified unless they have been board qualified or eligible for less than five years, in which case they must obtain board certification in their specialty after two consecutive board examinations or two years from the date of initial appointment to the staff, whichever is longer. Non-certified physicians already in the Pathology Section will be grandfathered. Physicians who do not obtain board certification in the specified time period will be dropped from the Medical Staff.

3.4 Practitioners who complete an accredited residency but are unable to establish eligibility to take the exam for Board Certification, may be eligible to be appointed to the medical staff for a period of time not to exceed six months if:

- the Medical Staff Department is able to confirm with the program director that the applicant has met all of the requirements of the program to be able to apply for board status, or

- if the practitioner is able to confirm that he/she is eligible to sit for the board certification exam and can produce documentation from the respective board.

It is the responsibility of the practitioner to provide evidence of board status to the Medical Staff Services Department. If the appropriate board status is not achieved within six months, the practitioner will have been deemed to have voluntarily resigned from the staff.

#### **4.0 PROCEDURES OF PRACTICE**

- 4.1 Members of the Section shall adopt the rules and procedures that comply with all Bylaws and the Rules and Regulations Policy Manual of the Medical and Affiliate Staff of Banner Del E. Webb Medical Center applicable to their practice and in particular to those dealing with laboratory facilities, routine laboratory tests, examination of tissues removed at surgery and the performance of autopsies. Such rules and procedures shall serve as a guide to the Medical Staff in submitting written requests for services from this Section.
- 4.2 The procedures adopted by the Section will be consistent with local standards of accepted practice as well as in compliance with standards established by the College of American Pathologists, the Joint Commission and the Arizona Department of Health Services.
- 4.3 All complaints and grievances related to services within the Section of Pathology shall be made directly to the Chairperson of the Section who, when necessary, may consult with the Laboratory Manager, Executive Vice President or other members of the Section, and will then proceed with resolution of the issues, subject to the Bylaws and the Rules and Regulations Policy Manual of the Medical and Affiliate Staff.
- 4.4 The Pathology Section shall meet periodically to review the work of the Section. The Section shall develop effective mechanisms to monitor and evaluate the quality and appropriateness of patient care and the clinical performance of all individuals with delineated clinical privileges.

The Section shall report all pertinent quality issues to the Department of Surgery and the Quality Council.

#### **5.0 CHAIRPERSON OF THE SECTION**

The Chairperson of the Section of Pathology will be elected by members of the Section of Pathology. The Chairperson will be elected for a two-year term and shall be a member in good standing of the Active Medical Staff. The Chairperson, and in his/her absence a designee, shall be responsible to the Chief of Surgery for the functioning of the Section in accordance with the Departments and Division Articles of the Bylaws and the Rules and Regulations Policy Manual of the Banner Del E. Webb Medical Center Medical and Affiliate Staff.

The Chairperson of the Section is responsible for assuring that all patient care provided by the Section is monitored and evaluated for quality and appropriateness. The Chairperson will assist the Chief of Surgery in establishing procedures to review clinical practice and in establishing the levels of competence of all practitioners with clinical privileges in the Section. The Chairperson will assist the Chief of Surgery in recommending appointment, reappointment, clinical privileges, renewal or revision of clinical privileges to the Credentials Committee.

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**6.0 ETHICAL RELATIONSHIPS**

Members of the Section must conform to the Bylaws and the Rules and Regulations Policy Manual of the Banner Del E. Webb Medical Center and standards for pathologists as published by the College of American Pathologists. The practice of pathology at the Banner Del E. Webb Medical Center is restricted to patients referred by other physicians. Neither direct soliciting of patients for laboratory services nor the performance of diagnostic or therapeutic services not directly related to the practice of pathology is permitted.

- Addition: Department of Pathology - 8/14/89  
Medical Executive Committee - 9/11/89  
DEWMH Board of Directors - 9/21/89
- Revised: Department of Pathology - 1/15/90  
Medical Executive Committee - 2/5/90  
DEWMH Board of Directors - 2/15/90
- Revised: Department of Pathology - 4/25/91  
Medical Executive Committee - 6/3/91  
DEWMH Board of Directors - 6/20/91
- Revised: Department of Pathology - 5/21/92  
Medical Executive Committee - 6/1/92  
DEWMH Board of Directors - 6/18/92
- Reviewed: Department of Pathology - 1/93  
Medical Executive Committee - 2/93  
DEWMH Board of Directors - 2/93
- Revised: Department of Pathology - 4/94  
Medical Executive Committee - 5/94  
DEWMH Operating Board - 5/94
- Revised: Department of Surgery - 9/96  
Medical Executive Committee - 10/96  
DEWMH Operating Board - 10/96
- Revised: Department of Surgery - 3/97  
Medical Executive Committee - 4/97  
DEWMH Operating Board - 4/97
- Revised: Section of Pathology - 04/13/98  
Department of Surgery - 06/03/98  
Medical Executive Committee - 9/14/98  
DEWMH Operating Board - 9/16/98
- Revised: Section of Pathology – 4/01  
Department of Surgery – 5/01  
Medical Executive Committee – 6/01  
DEWMH Operating Board – 6/01
- Reviewed: Section of Pathology – 5/03  
Surgery Committee – 5/03  
Department of Surgery – 6/03  
Medical Executive Committee – 7/03  
DEWMH Operating Board – 9/03
- Revised: Medical Executive Committee – 7/05  
DEWMH Operating Board – 7/05

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Reviewed: Section of Pathology – 10/2007  
Surgery Committee – 11/2007  
Dept of Surgery – 12/2007  
Medical Executive Committee – 1/2008  
Operating Board – 1/2008