I. **Purpose/Expected Outcome**

To define the Ancillary Healthcare Personnel roles and responsibilities at Banner Health d/b/a Banner Fort Collins Medical Center (“Medical Center”) and steps for the modified credentialing process.

II. **Definitions**

**Ancillary Healthcare Personnel** shall not be considered Allied Health Professionals and include but are not limited to the following personnel that are not employed by Banner:

- Registered and practical nurses
- Operating room nurses and technicians
- Surgical first assistants
- Scrub technicians
- Dental technicians/assistants
- Perfusionists
- Medical assistant
- Neuromonitoring technician

**Supervising Physician:** A physician duly licensed to practice medicine in Colorado, who is a member in good standing of the Medical Center Medical Staff with active privileges and who is the primary supervising physician of the Ancillary Healthcare Personnel in accordance with a supervisory agreement. The Supervising Physician shall be qualified in the medical areas in which the Ancillary Healthcare Personnel is to perform and shall be accountable for the Ancillary Healthcare Personnel. It is the further responsibility of the Supervising Physician of such Ancillary Healthcare Personnel to acquaint such Ancillary Healthcare Personnel with the applicable Rules and Regulations of the Medical Staff and the rules and regulations of the Medical Center, as well as with appropriate members of the Medical Staff and hospital personnel with whom such Ancillary Healthcare Personnel shall have contact at the Medical Center. Such Supervising Physician shall furnish evidence of professional liability insurance coverage for such Ancillary Healthcare Personnel.

Nothing in these provisions, however, should be construed to relieve the Ancillary Healthcare Personnel of any responsibility and liability for any of his or her own acts and omissions.

**Alternate Supervising Physician:** An Alternate Supervising Physician is any physician with active privileges at the Medical Center, designated by the Supervising Physician to provide supervision in the event that he or she is unable to provide that supervision. The Alternate Supervising Physician shall maintain the same responsibilities as the supervising physician; however, the Supervising Physician shall remain ultimately responsible for the Ancillary Healthcare Personnel as provided for in the supervisory agreement with the Ancillary Healthcare Personnel.

III. **Policy**

A. Ancillary Healthcare Personnel shall provide patient care services only under the direct supervision of a Medical Staff member.

B. Ancillary Healthcare Personnel must have a currently valid supervisory agreement with an appropriate Supervising Physician on the Medical Staff. The Ancillary Healthcare Personnel’s “Activities” shall terminate...
immediately in the absence of such agreement and/or upon suspension, termination or relevant curtailment, of the Supervising Physician’s clinical privileges at the Medical Center.

C. The Supervising Physician accepts medical responsibility for all patient care services provided by an Ancillary Healthcare Personnel.

D. Each Ancillary Healthcare Personnel shall abide by this policy, and all other rules, policies and procedures, guidelines and other requirements of the Medical Staff and the Medical Center, as applicable to the activities in association with the Medical Center.

E. All Ancillary Healthcare Personnel shall exercise only those activities specifically allowed by the Medical Executive Committee with approval by the Board. Activities may be allowed only upon formal request on forms provided by the Medical Center with subsequent processing and approval. Activities may be allowed, continued, modified, or terminated by the Medical Executive Committee for reasons directly related to quality of patient care and other provisions of the Bylaws, and by following the procedures outlined in this Policy.

F. Every application must contain a request for the specific activities desired by the applicant. Only those clinical privileges supported by evidence of competence and proof that the applicant meets the criteria for each privilege will be processed through the application process. The burden for producing a complete application and request for activities shall be the applicant’s.

G. Applications will be processed as outlined in the Medical Staff Bylaws, Article 3; Section 3.10- Credentialing Process.

IV. Procedure/Interventions

A. Annual Review Process
Each Ancillary Healthcare Personnel shall be reviewed annually with an evaluation completed by the Supervising Physician attesting the Ancillary Healthcare Personnel is competent and qualified to perform the activities being requested, and that supervision will include professional and legal responsibility for all services provided by the Ancillary Healthcare Personnel while under his/her supervision. Such evaluation shall be submitted to the Medical Staff Office upon completion and submitted to the Credentials Committee or designee for review.

V. Additional Information

A. Ancillary Healthcare Personnel shall wear an identification badge at all times while at the Medical Center and attire while working at the Medical Center shall be consistent with attire considered appropriate for and preferably, identifiable with patient care.

B. Ancillary Healthcare Personnel credentialed to scrub on surgical procedures shall also be accountable to the Manager of Perioperative Services or the manager’s designee for adherence to the policies and procedures of all perioperative areas.

VI. Cross Reference

A. Allied Health Professional Policy
B. Medical Staff Bylaws

VII. Endorsements

Medical Executive Committee –
Banner System Board of Directors – July 21, 2014